

Barnes & Noble College Blackboard Integration

Thank you for downloading our faculty guide for adding the bookstore link to your course site. The instructions are below. For your convenience, we have also created video instructions. [Click here to view.](#)

Adding the Bookstore Link to Your Course Menu

This link takes your students to the campus bookstore, where they will sign in with their bookstore credentials or create a new account. Once there, they will see the materials selected for your course in all available formats (e.g., new, used, rental, or digital) along with all available pricing. They will be able to purchase their materials using any form of tender including financial aid or campus debit.

- Step 1: Go to a course from your dashboard.
- Step 2: Click the + sign in the left-hand navigation.
- Step 3: Select Tool Link from the drop-down selection.
- Step 4: For **Name**, type *Purchase Course Materials*.
- Step 5: Click the drop-down next to Type and select Purchase Course Materials.
- Step 6: Check the box for **Available to Users**.
- Step 7: Click Submit.

Locating the Bookstore Link within Your Course Site

Your campus Blackboard administrator has made the campus bookstore link available in your course site. In your left-hand navigation menu, locate and select the Tools link. Among the list of tools you will see Purchase Course Materials, represented by a Barnes & Noble College shopping bag:



You can direct your students here to find their course materials on the bookstore website. However, we recommend placing the link in your course menu for easier access. To do so, follow the instructions above.